**MANVEER SINGH**

107,257 Hemlock Street

Waterloo, ON, N2L 0K2

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Phone: (647) 284-6900

OBJECTIVE

Recent graduate, seeking a job as a long-distance truck driver.

SKILLS

* Multitasking and time management
* Clear communication (written and verbal)
* Customer service focus
* Able to work with a variety of team members to get the job done quickly and effectively
* Prioritizing safety
* Licensed Class A CDL

MAJOR STRENGTHS

* CDL Class A
* USA visa holder (valid till 2027)
* Able to drive in safe manner during hazardous weather condition

EDUCATION

* Bachelors of Technology in Civil Engineering, 2017 – IK Gujral Punjab Technical University, Punjab, India
* Post Graduate Diploma in Construction Management, 2019 – Conestoga College, Kitchener, ON, Canada

EXPERIENCE

**Petro Canada** (Supervisor) September 2018- September 2019

Waterloo, ON

* Does end of shift paperwork and keep all the track of money
* Activate scratch tickets
* Keep the record of tabacoo products
* Does gas surveys
* Order and stock products
* Deposits daily cash to the bank

**Domino’s Pizza** (Store Manager) September 2019- Present

Waterloo, ON

* Supervising staff and dealing with their complaints and conflicts
* Disciplinary actions
* Assist with customer complaints and maintaining customer satisfaction
* Cost control, controlling food and labour costs and assisting with food orders. End of week number accuracy and checking on previous days
* Aware of weekly reports, stats and numbers
* Aware of any maintenance concerns

INTRESTS AND ACTIVITIES

* PHOTOGRAPHY
* COOKING
* TRAVELLING

**Reference, driver’s abstract, CVOR and criminal background check can be provided on request**